

Engage - Environmental Policy

Engage is committed to reducing the environmental impact of its activities.

Engage recognises that in our day-to-day operations we inevitably impact on the environment in a number of ways. We aim to reduce the negative environmental impacts of our activities, in particular relating to:

- Our office: energy use, water use and waste;
- Our business travel and staff commuting: energy use;
- Our communications materials: use of resources (mainly paper and inks) and transport for printing materials and use of energy for storage, downloading, streaming and/or online reading for digital communications;
- Our events: energy use, water use, food, waste, transport and travel;
- The goods and services we choose for our office: notably stationery, ICT and electronic equipment, furniture and cleaning;
- The business services we use: notably website, data and email server hosting and banking.

Our commitments

We are committed to understanding, measuring, improving and communicating our environmental performance and engaging management and staff in this process. Our key areas of focus for reducing impacts are:

- Working with the management of Rich Mix, where our office is based, to identify and implement actions to reduce energy and water use, reduce waste and increase recycling;
- Reducing the impacts of business travel and staff commuting: avoiding travel where possible e.g. using Skype and teleconferences, and encouraging the use of zero or low-carbon travel modes, e.g. walking, cycling, journey sharing, travelling by public transport and train where possible for longer journeys and European travel and avoiding flying for journeys in England, Scotland and Wales.
- Integrating environmental and ethical considerations when choosing supplies and services for our business operations, especially stationery, equipment, furniture, cleaning, banking, website and email hosting.;
- Working with suppliers and contractors to reduce the impacts of our publications and events;

- Ensure redundant electrical and electronic equipment is properly disposed of.

This Environmental Policy has been reviewed and approved by the board.

Shan Maclennan
Chair

Reviewed March 2019